

Hello Guests!

Please follow these instructions for your stay at our condo A312:

Check In:

When you reach North Coast Village look for a small Security Patrol Office which marks the main entrance to North Coast Village. The Patrol office is a block north of the A building at 999 N. Pacific St. There is a small parking lot there to use while you check in. Patrol is present 24 hours a day. So you can pick up your keys whenever you arrive. The guard will show you where the Home Owners office is located (HOA). They are open 9-5, and then they give Patrol any keys that haven't been picked up by 5 p.m.

Here you will be given the keys which have been reserved in your name as well as your parking pass to the parking space assigned to our condo. The parking pass must be displayed on your dashboard at all times while in our parking garage. The entrance to this garage measures 6' 6". Do not back in to the parking space. There is no storage for kayaks, bikes, top rack luggage carriers, etc. These may be stored inside your vehicle.

Check in time is 3pm, check out time is 10am. Often the parking space is occupied by our cleaning people just prior to your check in time. Since this is a privately owned condo, your involvement with HOA office should be kept to key processing and NCV emergencies only. There are no hotel services provided by HOA. In the condo we have provided detailed information and maps to local services, restaurants, etc. Look for the binder in the living room.

A312 will have starting supplies of paper towels, toilet tissue, kleenex, coffee filters, S&P, dish soap, DW soap, hand soap at each sink and shower gel. Free wifi included and has been upgraded to serve more than one device. Password is on a label on the modem and on the welcome binder provided.

Keys:

You will be given two sets of keys. There are three keys in each set: The rectangular magnetic one is for gates. The larger key is for North Coast Village facilities The small key is for both dead bolt and door key to A312. Take extra caution to secure your keys while at the beach and pools. (Do not get the magnetic key wet.) At the end of your stay, return the keys to HOA by dropping them in the "Key Drop" slot adjacent to the HOA. These keys cost \$55 per set to replace and will be deducted from your deposit if you loose them or don't return them.

Thanks again for choosing our beach condo. We hope you have a wonderful vacation. Please call, text or email with any questions.

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